

Parkside Elementary GO Team

Organizational Meeting Minutes

Date: August 18, 2025

Time: 3:30–5:30 PM

Location: Media Center, Parkside Elementary and Zoom

1. Call to Order

The meeting was called to order at 3:33 PM by Principal Timmy Foster.

2. Roll Call

Members Present: Ryan Downey, Eleanor Lambert, Laurel Knell, Taylor Pratt, Angela Bond, Eric Carpenter, Jaisha Haynes, and Timmy Foster

Members Absent: None

A quorum was present.

3. Action Items

a. Approval of Agenda

- Agenda was presented by Principal Timmy Foster
- Laurel Knell motioned to add “Engagement Opportunity at Curriculum Night 8/28” to discussion topics, seconded by Eric Carpenter. Motion carried unanimously.

b. Fill Open Community Member Seat

- **Community Member Seat:** Principal Timmy Foster nominated Joshua Bolton-Rogers. Motion to vote by Eleanor Lambert, seconded by Jaisha Haynes. Motion carried unanimously.

c. Fill Open Swing Seat

- **Swing Seat:** Principal Timmy Foster nominated Megan McKnight. Motion to vote by Eleanor Lambert, seconded by Eric Carpenter. Motion carried unanimously.

d. Election of Officers and Representatives

Approved September 17, 2025 by Parkside GO Team

- **Chair:** Angela Bond was nominated by Taylor Pratt. Motion to vote by Laurel Knell, seconded by Taylor Pratt. Motion carried unanimously.
- **Vice-Chair:** Taylor Pratt was nominated by Angela Bond. Motion to vote by Megan McKnight, seconded by Eleanor Lambert. Motion carried unanimously.
- **Secretary:** Laurel Knell was nominated by Eric Carpenter. Motion to vote by Eleanor Lambert, seconded by Angela Bond. Motion carried unanimously.
- **Cluster Representative:** Ryan Downey was nominated by Angela Bond. Motion to vote by Jaisha Haynes, seconded by Megan McKnight. Motion carried unanimously.

e. Review and Approve Public Comment Protocol

- Amended to include a submission form for written comments to be read aloud during meetings.
- Laurel Knell will draft revisions for review and approval at the next meeting.

f. Set GO Team Meeting Calendar

- Seven meetings were approved for the 2025–2026 school year, alternating between in-person (3:30 PM start time) and virtual (5:00 PM start time) forums.
- Motion to vote on meeting calendar made by Eric Carpenter, seconded by Angela Bond. Motion carried unanimously.
- **Approved Dates:**
 - September 17, 2025 (3:30 PM, in-person)
 - October 22, 2025 (3:30 PM, in-person)
 - November 19, 2025 (5:00 PM, virtual)
 - January 28, 2026 (5:00 PM, virtual)
 - February 11, 2026 (3:30 PM, in-person)
 - March 11, 2026 (5:00 PM, virtual)
 - April 15, 2026 (3:30 PM, in-person)

g. Meeting Norms

- Updated to include:
 - Protocol for action items (identify item, assign ownership, set follow-up date).
 - Protocol for managing lengthy discussions (ELMO: Enough Let's Move On).
- Laurel Knell will draft revisions for review and approval at the next meeting.

4. Discussion Items

a. Stakeholder Engagement

- Members discussed strategies to inform and involve families, students, staff, and community in GO Team efforts. Ideas included surveys, comment boxes, PTA events, mascot-led communications, and GO Team office hours for teachers and staff.

b. Agenda Items for Next Meeting

- Review and approve amended public comment protocol.
- Review and approve updated meeting norms.
- Updates on APS Forward 2040 Facilities Plan. (Principal Timmy Foster and Megan McKnight)
- Select GO Team representatives for PTA, Foundation, and Principal's Executive Committee.
- Stakeholder engagement strategies for fall semester.
- Curriculum Night feedback recap. (Laurel Knell)
- Subcommittee and working session opportunities.

c. Curriculum Night (August 28, 2025)

- The GO Team will staff a table and collect feedback through a “My Wish for Our School” activity using post-it notes and a rolling whiteboard in the Media Center.

5. Information Items

a. Principal's Update

i. Personal Electronic Device Policy

- Policy remains unchanged: phones must be turned off and stored in bookbags during instructional hours (7:15 AM–2:45 PM).

ii. Enrollment Update

- Current enrollment: 601 K–5 students and 40 Pre-K students.
- The school lost ~\$6,000 in funding due to being one student below projection, but no teaching positions will be lost.

b. APS Forward 2040 Facilities Plan

- Parkside, along with Dunbar, Benteen, and Toomer, were named as schools that will be impacted by future facilities plans.
- Further information expected by the end of this week; GO Team will engage with the community once options are presented.

6. Action Items

- **Principal Foster:** Prepare next meeting agenda; share APS 2040 updates.
- **Chair (Angela Bond):** Collaborate on agendas; distribute read-ahead materials.
- **Secretary (Laurel Knell):** Prepare and distribute minutes; draft meeting norms and amended public comment protocol.
- **Eric Carpenter:** Update GO Team website with meeting dates, minutes, and recording.
- **Angela Bond, Taylor Pratt, Laurel Knell, and Joshua Bolton-Rogers:** Staff Curriculum Night table.
- **New Members:** Complete required training.

7. Adjournment

Motion to adjourn made by Taylor Pratt, seconded by Ryan Downey. Motion carried unanimously.

Meeting adjourned at 5:30 PM.

8. Next Meeting

September 17, 2025, at 3:30 PM (in-person).

Minutes Taken By: Laurel Knell

Position: GO Team Secretary

Date Approved: September 17, 2025